



ST. JOSEPH'S COLLEGE
North Point, Darjeeling, West Bengal -734104, India
ACCREDITED BY NAAC WITH GRADE B+ (CYCLE 3)

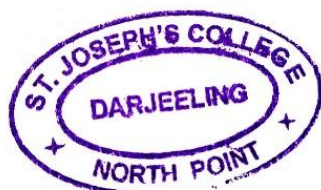
Date: 16 JUNE 2025

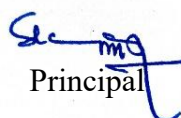
ADMISSION PROCEDURE – 2025

STEPS	ACTIVITY / PROCESS
1	Read, understand and follow the admission guidelines / schedule .
2	Log into the link below and find your details. If you are selected , you will be able to see “ green tick ” and the fee payment schedule against your personal details. https://admission2024.stjosephscollegeerp.in/admission_link_2025.php
3	Pay the Admission Fee online using the above link within the given / specified time period.
4	Download / Printout and keep safe the Admission Fees receipt for future reference / use. Transaction Status shall not be accepted as a Fees receipt.
5	Order your College Uniform and get uniform receipt from the authorized outfitters only . Students can use the College Prospectus / Admission Fee receipt to find the authorized outfitters for the College Uniform.
6	Getting / Preparing documents for physical verification. All documents are to be brought in Original for verification on specified dates.
7	Reporting to the College / Respective Department personally for physical verification of original documents as per the schedule. Non-reporting to the College / Department shall lead to cancellation of admission.
8	Receiving the Temporary College ID from College / Department and filling-in the details. An Id Card without the student's photograph, College seal and Signature of the Principal shall be invalid.
9	Congratulations! Admission Process Completed!! Joining of Classes in your Department as per the schedule.

Please call the following for any Assistance (10:00 AM – 03:00 PM)

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| 1. Fr Xavier Binay SJ | 81161 31345 (Arts, Commerce & Science) |
| 2. Fr Sanjiv Lakra SJ | 95470 20282 (Sel-Financed Courses) |
| 3. Fr Pascal Ekka SJ | 75010 76433 (Bank Transactions) |




Principal

Principal
St. Joseph's College
North Point, P.O.
Darjeeling - 734104